

# MINUTES

**Meeting:** SOUTHERN WILTSHIRE AREA BOARD  
**Place:** Alderbury Village Hall, Rectory Road, Alderbury, SP5 3AD  
**Date:** 26 July 2012  
**Start Time:** 7.00 pm  
**Finish Time:** 9.02 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Richard Britton (Chairman), Cllr Leo Randall (Vice Chairman), Cllr Ian McLennan, Cllr Christopher Devine and Cllr Julian Johnson

### **Wiltshire Council Officers**

Tom Bray, Southern Wiltshire Community Area Manager  
Lisa Moore, Democratic Services Officer  
Tracy Carter, Service Director - Waste Management Services  
Maxine Gibson, Principal Education Welfare Officer

### **Town and Parish Councillors**

Alderbury Parish Council – A Newbury & L Whetton  
Clarendon Park Parish Council – K Roger  
Downton Parish Council – S Barnhurst – Davies, J Brown, B Cornish, S Lacey,  
J Whitmarsh & N Wilson  
Firsdown Parish Council – M Bishop, B Edgely & M Villes  
Laverstock and Ford Parish Council – R Champion, D Hayes & V McLennan  
Pitton and Farley Parish Council – A Shaw  
Redlynch Parish Council – C Morrison  
Whiteparish Parish Council – L Palmer  
Winterslow Parish Council – P Robinson

**Partners**

Wiltshire Police – Inspector Andy Noble & Salisbury Neighbourhood Sergeant, Jenny Bailey Hobbs

Wiltshire Fire and Rescue Service – David Dunford, Local Group Manager

Wiltshire Involvement Network – P Matthews (Chairman)

**Total in attendance: 37**

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<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Welcome and Introductions</u></p> <p>The Chairman, Councillor Richard Britton welcomed everyone to the meeting of the Southern Wiltshire Area Board. Councillors and Officers sitting at the top table then introduced themselves.</p>
2	<p><u>Apologies</u></p> <p>There were none.</p>
3	<p><u>Minutes</u></p> <p>The minutes of the previous meeting held on Thursday 7 June 2012, were agreed as a correct record and signed by the Chairman.</p>
4	<p><u>Declarations of Interest</u></p> <p>There were none.</p> <p>Councillor Ian McLennan noted that grant applicant the Woodfalls Band had previously taken part in one of the Tattoo performances which he organised, however this did not constitute an interest.</p>
5	<p><u>Chairman's Announcements</u></p> <p><u>Job Vacancy Boards</u> On Friday 6 July the Chairman had attended the opening of three Jobs Boards at Downton, Old Sarum and Alderbury. He was delighted to say that local jobs were being advertised and if only one local person was able to secure a job from this initiative, then it would be a good result.</p> <p><u>Social Media – Facebook Workshop</u> The Area Board had arranged a training session on Friday 3 August at the Bourne Hill Offices in Salisbury, from 2.00 – 4.30pm. This would be run by Wiltshire Council communications team and aimed at providing useful information on using facebook, to community groups in the southern Wiltshire community area.</p>
6	<p><u>Current Consultations</u></p> <p>The Board noted the current consultations listed in the agenda. To access information on all consultations currently open you can visit the consultation portal online at: <a href="http://consult.wiltshire.gov.uk/portal">http://consult.wiltshire.gov.uk/portal</a></p>

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Report on issues facing the community as a whole

The Board noted the written updates attached to the agenda, in addition the following updates and comments were received:

Community Area Transport Group (CATG)

In addition to the written report in the agenda pack, Tom Bray noted that the next meeting of the group would be on 23 August.

Councillor McLennan requested that the planned gateway at Ford be installed before the major works to the Broken Cross bridge. He thought this would help control the speed of the traffic that might use the road during the works. Tom Bray agreed to take the matter to the CATG for consideration.

**Action: Tom Bray**

Police

In addition to the written report attached to the agenda, Inspector Andy Noble added that two local burglars had been charged following an increase in non dwelling burglaries in the area.

The first event of BLUEZ n ZUZ in Wilton was planned for September, these are social events for 12 to 16 year olds in a safe environment supported and staffed by local Police.

A recent altercation involving travellers at Old Sarum had been dealt with swiftly thanks to the assistance of a local land owner.

Local Resolution is a new way of dealing with low level crime and anti-social behaviour by putting victims at the heart of the service. Instead of court proceedings, justice is delivered by the offender in several ways, these could include: meeting and apologising to the victim, understanding how their actions made the victim feel, paying compensation and repairing damage caused.

There are some conditions attached these which include: the offender must admit to the offence, they must show some degree of remorse and must not be known to the police for any offence in the past.

Questions and comments:

There had been a rise in thefts from motor vehicles in and around the area, is this being tackled? Answer: There had been a spike in offences earlier in the year, however within the last couple of weeks, there had only been 6 reported offences within the wider Salisbury community area, which was a reduction from the expected average for that period of 9.

### Wiltshire Fire & Rescue Service

In addition to the written update attached to the agenda, David Dunford, Local Group Manager added that the number of home safety checks carried out within the community area had tailed off, with only 2 being carried out in June. Freepost leaflets were circulated at the meeting for people to complete and return if they wished to register for a home safety check. A copy of the leaflet is attached to these minutes for information.

### Wiltshire Community Bank – Wiltshire Council Update

Councillor Britton noted that there were a series of community banks across the county, the aim of these was to provide an alternative way of saving and borrowing money for people who did not have access to a conventional bank account. Also to stop people falling prey to loan sharks and money lenders who charged an extremely high level of interest to borrowers. More information can be found by clicking on the link: [www.wiltshiremoney.org.uk](http://www.wiltshiremoney.org.uk)

### Youth Services - Update on recruitment process for Youth Development Coordinator, Maxine Gibson - Principal Education Welfare Officer

Following a temporary secondment of Tony Nye to the Westbury Community Area, the recruitment process had not been successful in finding a suitable candidate to fill the vacancy.

It was hoped that an assistant youth worker would be recruited to fill the vacant post until Tony Nye returned.

### Southern Wiltshire Issues System

Tom Bray, Community Area Manager circulated a table of current issues logged on the online Issues System, to view the webpage, click on the link: [http://portal.wiltshire.gov.uk/area\\_board/areaboard\\_issues\\_search.php?issue\\_location\\_in=Southern%20Wiltshire](http://portal.wiltshire.gov.uk/area_board/areaboard_issues_search.php?issue_location_in=Southern%20Wiltshire)

### Questions and Comments included:

- Had the hold up on the deployment of the SID been resolved? Answer: Yes the problem had been rectified and the SID had recently been deployed to Britford.
- There had been an incident where the battery in the SID had run down before the end of the two week period, had this been resolved? Answer: The issue had been passed to the relevant officer for consideration.
- Following his request at a previous meeting, Keith Rodger asked for the Board's support in requesting that the personal details of those objecting to planning applications could be kept anonymous when publishing details on the website. Answer: The Chairman noted that this was not really a matter for the Area Board. However, he would make further enquiries and report back to Mr Rodgers.

8	<p><u>Network Rail closure of A338 Broken Cross Bridge</u></p> <p>James Kelly of Network Rail delivered a presentation on the planned closure of the Broken Cross bridge on the A338 in Ford. The bridge would be closed between 27 October 2012 until 8 February 2013 to enable bridge replacement works to be undertaken.</p> <p>A pass system would be implemented which would allow single lane restricted access across the bridge to emergency services and other specific users such as buses, taxis and school runs.</p> <p>The new road layout would include two mini roundabouts, with 50mph approach speeds either side.</p> <p>During the construction of the western roundabout there would be a complete closure of the bridge for 3 weeks.</p> <p>Questions and comments were then received, these included:</p> <ul style="list-style-type: none"> <li>• Why not just lower the floor under the bridge? <u>Answer:</u> Following a survey of bridges along this route, 68 were non compliant with current criteria, Broken Cross bridge is prone to flooding, so lowering the floor was not an option.</li> <li>• How much disruption to the train service will there be? <u>Answer:</u> There will be a 38 hour window of disruption between 3 November to 4 November when the bridge is demolished; no trains will be able to pass during this time.</li> <li>• There will be other instances when a pass is needed to gain access to the houses, such as delivery companies and visitors, how will this be administered? <u>Answer:</u> The pass system has been devised by Wiltshire Council, it is currently a work in progress, and further information will be available to those concerned in due course.</li> <li>• Has there been consultation with the emergency services? <u>Answer:</u> There has been consultation with all of the emergency services; it is thought that there would be an increase of 1 minute to their reaction times.</li> <li>• Cllr McLennan noted that there were three main local businesses, CB Skips, Boswells and Fieldfare Trailers who all required constant access, he asked that direct communication was undertaken with these businesses to ascertain their needs.</li> </ul>
9	<p><u>Volunteering - Digital Literacy</u></p> <p>As Volunteering is one of the Southern Wiltshire Area Board themes for 2012/13, Jenny Wilcockson, Digital Literacy Coordinator had been invited to provide information on a Wiltshire Council project to raise awareness and to recruit volunteers to take part in providing IT assistance around the community to local individuals and groups.</p>

	<p>The project aim is to recruit two types of volunteers, for the Southern Wiltshire Community Area the suggested requirement would be:</p> <ul style="list-style-type: none"> <li>• 20 x Digital Champions – people who would provide one to one support to others to get online.</li> <li>• 2 x Local Volunteer Coordinators - responsible for helping register new learners, matching learners with Digital Champion volunteers and acting as a communication channel between these volunteers and the Wiltshire Online team. Volunteer Coordinators are also encouraged to support the Wiltshire Online staff with the recruitment of Digital Champions and the organisation of volunteer coffee mornings.</li> </ul> <p>Jenny was keen to hear about existing local groups may benefit from some free IT assistance, such as coffee groups. Local knowledge would play a big part in the success of getting the project to work.</p> <p>Schools would also be approached to see if they could be involved by getting young people who were interested in IT to share their knowledge by providing assistance to others in their communities.</p> <p>For more information and to pre-register to receive IT assistance, go to the web page: <a href="http://www.wiltshire.gov.uk/wiltshireonline/">http://www.wiltshire.gov.uk/wiltshireonline/</a></p>
10	<p><u>Community Safety</u></p> <p>A Lorry Watch update was circulated at the meeting and is attached to these minutes. Councillor Randall explained that if a village had a weight restriction running through it then Lorry Watch would be a good scheme to be involved in.</p> <p>Downton Parish Council would consider undertaking a pilot project to link up the watch schemes operating in the area to promote a joined up approach to community safety in the village. An update would be given at the next meeting.</p>
11	<p><u>Rights of Way - The Next Steps</u></p> <p>Landford parish councillor, John Martin read a report by the Landford Public Footpath Committee, a copy is attached to these minutes.</p>
12	<p><u>Community Area Grants</u></p> <p>The Area Board considered four applications for funding from the Community Area Grant Scheme. Applicants present were invited to speak in support of their application. After discussion Area Board members voted on each application in turn.</p>

	<p><b><u>Decision</u></b> Odstock Parish Council was awarded £223 towards works to river bank at Jubilee Gardens.</p> <p><b><i>Reason</i></b> <i>The application met the Community Area Grant Criteria for 2012/13, and demonstrates a direct link to the Community Plan 2010 – 15 as detailed in the officer’s report.</i></p> <p><b><u>Decision</u></b> The application by Pitton &amp; Farley Parish Council for funding towards work on their community website was refused.</p> <p><b><i>Reason</i></b> <i>The Board felt that website maintenance should be funded by the parish council. The project does not demonstrate a link to the Community Plan 2010 – 15, as detailed in the officer’s report.</i></p> <p><b><u>Decision</u></b> Winterslow Village Hall  Management Committee was awarded £5,000 towards the refurbishment of a new kitchen.</p> <p><b><i>Reason</i></b> <i>The application met the Community Area Grant Criteria for 2012/13, and demonstrates a direct link to the Community Plan 2010 – 15 as detailed in the officer’s report.</i></p> <p><b><u>Decision</u></b> The application by Woodfalls Band was deferred until the next meeting.</p> <p><b><i>Reason</i></b> <i>The applicant was not available to answer questions at this meeting so will be invited to the next Board meeting on 27 September 2012.</i></p>
13	<p><b><u>Evaluation and Close</u></b></p> <p>The Chairman thanked everyone for coming and closed the meeting.</p>
<p><b><u>Attachments</u></b></p>	



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Postcode:	
Telephone Number:	
Mobile Number:	
Email Address:	

**Please help us to process your request quickly by answering the following questions:**

Do you currently have a working smoke alarm? Yes  No

How many adults live at the property? \_\_\_\_\_

Is anyone living in the property aged: 65 or Over  5 or Under

Does anyone living at the property have any disabilities? Yes  No  Please state (optional) \_\_\_\_\_

Have you ever had a full-time job? Yes  No

Is your property a: Thatched  Mobile home  House boat

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<b>Report to</b>	<b>Southern Wiltshire Area Board</b>
<b>Date of Meeting</b>	<b>26 July 2012</b>
<b>Title of Report</b>	<b>Lorry Watch Update</b>

## **Lorry Watch Update:**

- The Landford scheme is carried out in conjunction with a Speedwatch scheme there. Most vehicles reported seem to have access or have HQ premises in the Forest areas but letters of caution have been sent to those that do not. The fact that the restricted zone is a whole area would make it very difficult for prosecutions to occur so we are hoping the cautions are effective. They seem to be so far.
- The Laverstock scheme has been running for a year now and the co-ordinator feels things have improved greatly.
- A new scheme at West Grimstead will commence in August and I am doing the paperwork now.
- There is interest in a Lorry Watch scheme at Alderbury, where a Speedwatch scheme is currently operating.
- I now have Mark Stansby from Highways involved as advisor on these schemes.

### **Simon King**

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## Report by Mike Craddock, Leader of the Footpath Working Party

### Landford Public Footpath Committee

The Committee dates from 1974, when a group of Landford residents, concerned about the condition of local footpaths, undertook a major programme of reconstruction, clearing and waymarking. The leader of this work was Michael Avery, who has remained active and interested in the footpath network until the present day.

The Constitution of the Committee was kept deliberately simple. It recognises the jurisdiction of the Parish Council, and the Chair may be appointed by the Council (in practice, Michael Avery has been the sole Chairman from 1974 to 2012, and a record to be proud of). The constitution provides for membership by one of the Landowners through whose properties the paths pass (never exercised), and sets out the functions of the Committee, and the essential officers to be appointed. A basic Bank Account holds the small funds.

The first edition of the Landford Footpath Guide was produced in 1979, written by Mike Avery and other members of the Committee, and the current edition (produced in 2011) is the 6<sup>th</sup>. In each edition the text has been updated, to recognise changes on the ground, but the original hand drawn illustrations have been retained. The current edition is the first to feature colour photographs on the cover. The booklet is sold in local shops and costs £2. Profits from its sale pay for the printing of the next edition, and for materials, such as paint for waymarking.

There could be benefits in sharing knowledge, particularly regarding paths that continue into adjoining parishes. For us, these are Redlynch and Whiteparish within Wiltshire, Melchet Park and Plaitford in Hampshire, and the New Forest forming our southern boundary. We would welcome information allowing us to include within our own guide a list of similar local guides and where they may be obtained.

The Committee organises an annual programme of inspecting and clearing the whole network of Landford Footpaths. Refreshing of Waymarking is also undertaken during the inspections. Reports are compiled detailing any problems encountered (beyond the normal ones of annual plant growth!), including any requests for help from the County Footpath Warden for such matters as broken stiles, major fallen trees and any other work beyond the scope of the members. The report is forwarded to the Parish Council, and to the Footpath Warden.

It should be noted that although the County is not responsible for the work of the Committee, volunteers are covered by Wiltshire Council's insurance. We advise the Warden at the beginning of the season of the programme of work to be undertaken. This insurance does not include Public Liability – which is why the Committee does not undertake the construction of stiles, bridges, etc, which are scheduled for work by the Footpath Warden.

The strength of the Committee has varied over the years, the work sometimes being undertaken by only two or three members. However, there are now more than a dozen volunteers, making it relatively easy to cover the annual programme. It should be noted that the Committee operates entirely independently of the Parish Council. This is partly an accident of history. A previous Chairman of the PC was not keen on Public Rights of Way, and led the PC of the day into total lack of interest in the work of the Footpath Committee. Accordingly, the Committee has just got on with the work. The current PC is interested and supportive – however it is important to note that no PC funds are employed, and the Committee is financially independent, but simply reports its work to the PC and the Warden. Some members of the PC choose to volunteer for the work, but in their private capacities – they are not there as representing the PC.

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Mention the Ramblers Association.

Stress need for someone dedicated to keeping open our Rights of Way. 2017 deadline.

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